



RESULTS BASED ACCOUNTABILITY REPORT

1 July 2024 to 30 June 2025

- Performance Measures - Data
- Performance Measures – Report
- RBA Schedule
- Financial Report

Plant 2 Plate Aotearoa Data Report			
Performance Measures	01 Jul-31 Dec	01 Jan-30 Jun	Total 01 Jul-30 Jun
How much: Quantity of effort			
Total # students who receive P2P programme	386	156	542
Total # P2P sessions delivered	17	5	22
Total # schools who participate in P2P	16	8	24
# gardens established	5	2	7
Total # volunteers	117	30	147
How Well: Quality of effort			
# schools who answered the client satisfaction question in the survey (denominator)	17	5	22
# schools who were highly satisfied OR satisfied with the service and support they received (numerator)	17	5	22
% schools who were highly satisfied OR satisfied with the service and support they received	100%	100%	100%
Better Off? Effect of effort			
# clients (students) who answered the 'grow and prepare healthy food' question in the survey (denominator)	386	30	416
# clients (students) who strongly agree OR agree they learnt something new about how to grow and prepare healthy food (numerator)	386	30	416
% clients (students) who strongly agree OR agree they learnt something new about how to grow and prepare healthy food (SK,S)	100%	100%	100%
# clients (schools) who established a garden as a result of Plant 2 Plate activities (denominator)	16	5	21
# clients (schools) who established a garden as a result of Plant 2 Plate activities, AND maintained that garden 6 months post their P2P programme (numerator)	16	5	21
% schools who maintain their garden 6months post their P2P programme (CC,O)	100%	100%	100%

Plant to Plate Aotearoa
Results Based Accountability Narrative Reporting
1 July 2024 to 30 June 2025

Describe the key factors impacting on the performance measures.

This year, Plant to Plate has faced several staffing challenges. We welcomed a new administrator, and much of our delay as an organisation has stemmed from the time and effort required to properly onboard new team members. As a small organisation, we often rely on the support and availability of our board members, many of whom have demanding schedules, and we've done our best this year to manage these transitions and maintain momentum despite these constraints.

In saying that, none of our performance measures have taken a hit from July 2024 to June 2025 as our team, Board and staff have worked hard together to keep BAU flourishing for our Kura, Kaiako and Tamariki.

Briefly describe any ideas or approaches you may have to improve or accelerate your performance.

Thi the first half of 2025 Plant to Plate hired a new Administrator who has focused on developing p2p's online presence, from policies, website, processes, feedback and survey data, we now have a suite of online opportunities that we believe will help our organisation cement into 2026 with a great foundation. Small organisations working at grassroots level often get stuck with the balance of hands on support and admin tasks, but with this new approach it means our staff can be more efficient in both to achieve more.

Please provide a detailed explanation of any non-reporting or variances in reporting against the contract.

We apologise for the late reporting this year, with the staff changes it has cause delays.

Is there anything else that you need to bring to our attention?

Not at this time.

Do you have a success story that you would like to share? (This may include a case study, video clip, presentation or other).

We have many success stories, as MDC know, just being able to still be in schools in this current political environment with all the changes for Kaiako has been a huge opportunity for us to continue to support sustainable Maara Kai and food security kōrero.

Our organisation is ever so proud of the work that we continue to achieve in school across the region and we are especially proud that we continue to reach into the smaller rural schools that continue to do a lot of independent work with their Kaiako and community.

Schedule 1

Name of service, programme or initiative	Plant to Plate Aotearoa
Funding Amount	\$10,000
Term of contract	3 years
Direct Client/s	School settings, Individuals (students) who receive the programme
Funded Activities and Goals	<ul style="list-style-type: none"> ● Delivery of Plant to Plate programme to primary schools ● Education and awareness of growing, cooking and eating healthy nutritious kai; from establishing gardens and use of produce in an on-site cooking programme. ● Transmission of knowledge to whānau and community

		QUANTITY OUTPUTS	QUALITY OUTPUTS	SKILLS & KNOWLEDGE	ATTITUDE & OPINION	BEHAVIOUR CHANGE	CIRC. CHANGE	POPULATION OUTCOMES
Service component	Direct Clients	How much	How well	Better Off				
Plant to Plate	Individuals – students	Total # students who receive plant to plate programme		#/% students who strongly agree/agree ⁱ they learnt something new about how to grow and prepare healthy food ⁱⁱ				Taha Hinengaro – We are lifelong learners

		Total # P2P sessions delivered						
	School settings	Total # schools who participate in P2P	% schools report they are highly satisfied/satisfied with the service/s ⁱⁱⁱ				#/% schools who maintain their garden 6months post their P2P programme ^{iv}	Taha Whānau – We are actively engaged
		# gardens established						
	Volunteers who support P2P programme delivery	Total # volunteers ^v						

ⁱ Note; 5point likert scale from strongly disagree to strongly agree.

ⁱⁱ Existing measure linked to PNCC reporting on activities

ⁱⁱⁱ Note; 5point likert scale from highly dissatisfied to highly satisfied

^{iv} Existing measure linked to PNCC reporting. Objective data collected directly via schools and/or observations.

^v Volunteers as a measure to be confirmed with the entity and MDC if applicable.



Plant to Plate Aotearoa

Performance Report

For the year ended:
30th June 2025

Contents

	Page
Non-Financial Information:	
Entity Information	1
Statement of Service Performance	2
Financial Information:	
Statement of Receipts and Payments	3
Statement of Resources and Commitments	4
Notes to the Performance Report	
Note 1 Policies	5
Note 2 Receipts	5
Note 3 Payments	6
Note 4 Correction of Errors	6
Note 5 Related Party Transactions	6
Note 6 Events After the Balance Date	6
Independent Assurance Practitioners Review Report	7



Plant to Plate Aotearoa

Entity Information

For the year ended:
30th June 2025

"Who are we?", "Why do we exist?"

Legal Name of Entity:	Plant to Plate Aotearoa
Other Name of Entity (if any):	Plant to Plate
Type of Entity and Legal Basis (if any):	Charitable Trust and Registered Charity
Registration Number:	CC43565

Entity's Purpose or Mission:

Plant to Plate Aotearoa encourages children to learn the values of sustainability, thrift and independence. We do this in a practical and relaxed manner by working alongside them first to plant school gardens and fruit trees, then using seasonable produce to prepare nutritious meals.

Entity Structure:

Plant to Plate has a Trustee Board with 8 Trustees.

Main Sources of the Entity's Cash and Resources:

We rely on funding from the Palmerston North City Council (PNCC), Trusts and Service groups for grants and donations. The Schools we visit also contribute.

Main Methods Used by the Entity to Raise Funds:

Applications to funders for grants.
School contributions.

Entity's Reliance on Volunteers and Donated Goods or Services:

Volunteers are our main source of helpers. We get sponsorship from Awapuni Nurseries and Bunnings.

Additional Information

We employ 3 part time staff for a total of 28 hours per week.

Contact details

Physical Address:	Hancock House, 77-85 King Street, Palmerston North
Postal Address:	Hancock House, 77-85 King Street, Palmerston North 4410
Phone/Fax:	mobile 027 5551323
Email/Website:	Website: www.planttoplateaotearoa.org.nz Email: planttoplateaotearoa@gmail.com



Plant to Plate Aotearoa



Plant to Plate Aotearoa
Statement of Service Performance

For the year ended
30th June 2025

"What did we do?"

Description of the Entity's Outcomes:

We encourage our primary schools communities to help their schools to grow their own vegetable gardens.
 We continue to check and monitor the schools progress with vegetable growing.
 We encourage the schools to set up a kitchen for cooking the produce.
 We continue to work with preschool children to grow vegetables.
 The main benefit is that the children get to love and eat vegetables and fruit by experiencing how to cook for themselves and grow the food they cook.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual 2024-2025	Actual 2023-2024
Number of Volunteers/helpers	206	194
Number of children	844	845
Primary schools visited	17	13
Number of Sessions per year	34	30
Total Volunteer Hours	1030	940

Additional Output Measures:

Because Communities are at risk, this provides us with enough reasons to motivate the Community to become self-sufficient and self-sustaining.
 Plant to Plate is fully booked for the 2025 calendar year.

Additional Information:

Talking with communities and service groups about Plant to Plate programmes which support gardening and cooking.
 Visiting schools and working with primary school children.
 Media promotion for volunteer recruitment, and ongoing community and school support.



Plant to Plate Aotearoa

Statement of Receipts and Payments

For the year ended:
30th June 2025

	Notes	2024-2025 This Year	2023-2024 Last Year
"How was it funded?" and "What did it cost?"			
Operating Receipts			
Grants and Donations	2	59,252	44,140
Interest, dividends and other investment income receipts	2	56	46
Other operating receipts	2	4,304	3,712
Total Operating Receipts		63,612	47,898
Operating Payments			
Volunteer and employee related payments	3	30,049	32,381
Other operating payments	3	28,793	21,577
Total Operating Payments		58,842	53,958
Operating Surplus or (Deficit)		4,770	(6,060)
Capital Receipts			
Receipts from the sale of resources		-	-
Receipts from borrowings		-	-
Capital Payments			
Purchase of resources		-	-
Repayments of borrowings		-	-
Increase/(Decrease) in Bank Accounts and Cash		4,770	(6,060)
Bank accounts and cash at the beginning of the financial year		34,744	40,804
Bank Accounts and Cash at the End of the Financial Year		39,514	34,744
Represented by:			
Kiwibank Trading Account		5,627	7,022
Kiwibank-Debit Card		662	653
Kiwibank-Savings		33,225	27,069
Total Bank Accounts and Cash at the End of the Financial Year		39,514	34,744

This Performance Report has been approved by the Trustees for and on behalf of Plant to Plate Aotearoa.

Signature		Signature	
Margaret Bates		Ciara Funnell	
Treasurer		Chairperson	
Date	11/2/2026	Date	10/02/2026



Plant to Plate Aotearoa

Statement of Resources and Commitments

As at
30th June 2025

"what the entity owns?" and "what the entity owes?"

SCHEDULE OF RESOURCES		2024-2025	2023-2024
		\$	\$
Bank Accounts and Cash (from Statement of Receipts and Payments)		39,514	34,744
Money Held on Behalf of Others		-	-
Money Owed to the Entity		400	200
Other Resources			
Description and Source of Value (cost or current value required if practicable to obtain)		Cost Price	Cost Price
Mazda I.3000 Minibus. (Cooking Van) FK031		15500	15500
Kia Pregio (Garden Van) DQA215		9000	9000
Camera		240	240
Shredder		344	344
Printer		439	439
Laptop		2,099	2,099
		<u>27,622</u>	<u>27,622</u>

SCHEDULE OF COMMITMENTS		2024-2025	2023-2024
		\$	\$
Money Payable by the Entity			
Description		Amount	Amount
PAYE and Wages		755	546
Other Commitments			
Description		Amount	Amount
Reviewers Fee		2,800	2,400
Guarantees			
Description		Amount	Amount
Not applicable		-	-

SCHEDULE OF OTHER INFORMATION		2024-2025	2023-2024
		\$	\$
Grants or Donations with Conditions Attached (where conditions not fully met at balance date)		Amount	Amount
Lion Foundation			
Resources Used as Security for Borrowings			
Nil		-	-



Plant to Plate Aotearoa

Notes to the Performance Report

For the year ended
30th June 2025

Note 1: Accounting Policies "How did we do our accounting"

Basis of Preparation

Plant to Plate Aotearoa is permitted by law to apply Public Benefit Entity Simple Format Reporting-Cash (Not for Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

Plant to Plate Aotearoa is not registered for GST. Therefore amounts recorded in the Statement of Receipts and Payments are inclusive of GST.

Changes in Accounting Policies

There has been no changes in accounting policies which would have a material effect on the Performance Report

Note 2 : Analysis of Receipts "How was it funded?"

Receipt Item	Analysis	2024-2025	2023-2024
		\$	\$
Grants and Donations	Palmerston North City Council	18,150	16,500
	NZ Lottery Board	10,000	10,000
	Awapuni Rotary		1,000
	Te Pu Harakeke	5,000	3,980
	Lion Foundation	3,500	
	Manawatu District Council	10,000	10,000
	Internal Affairs-COGS	3,000	2,500
	Mainland Foundation	8,102	
	Mercury NZ	1,000	
	Donations	500	160
Total		59,252	44,140

Receipt Item	Analysis	2024-2025	2023-2024
		\$	\$
Interest, dividends and other investment income receipts	Kiwibank	56	46
	Total	56	46

Receipt Item	Analysis	2024-2025	2023-2024
		\$	\$
Other Operating receipts	School Contributions	3,700	3,260
	Share of Room Hirage	604	452
Total		4,304	3,712



Plant to Plate Aotearoa

Notes to the Performance Report

For the year ended
30th June 2025

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	2024-2025 \$	2023-2024 \$
Volunteer and employee related payments	Wages	29,329	30,487
	Volunteers	637	1,783
	ACC	83	111
	Total	30,049	32,381

Payment Item	Analysis	2024-2025 \$	2023-2024 \$
Other operating payments	Advertising & Promotions	1,922	-
	Auditor	2,760	2,530
	Bank Fee	20	24
	Contractor	780	-
	Electricity	736	578
	Food for school lunches	4,555	3,827
	Garden Supplies	1,911	1,463
	General	71	110
	Insurance	2,737	2,610
	Kitchen Supplies	272	402
	Laundry Expenses	1,689	821
	Motor Vehicle Expenses	5,152	3,179
	Office Expenses	891	725
	Rent	2,846	2,721
	Stationery	173	481
	Subscriptions	142	113
	Telephone & Web	2,136	1,882
Uniforms	-	111	
Total		28,793	21,577

Payment Item	Analysis	2024-2025 \$	2023-2024 \$
Capital Payments			
Total		-	-

Note 4: Correction of Errors

There were no errors to be corrected in the Performance Report in the financial year.

Note 5: Related Party Transactions

	2024-2025 \$	2023-2024 \$
There were no transactions involving related parties during the financial year. (Last Year - Nil)		

Note 6: Events After the Balance Date

	2024-2025	2023-2024
There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)		

Plant to Plate Aotearoa
77-85 King Street
Palmerston North

Dear Margaret,

I have reviewed the financial records for Plant to Plate Aotearoa for the year ended 30th June 2025.

I have examined the financial accounts, I have checked carefully the Bank Statements and other records supplied to me, and nothing has come to my attention.

It is my independent opinion, that the statements reflect the true financial position of the Organisation at that date.

The review was completed, and my opinion was expressed on 25th August 2025.



Mike Atkins
Atkins & Associates Limited